



Centre for Voluntary Service
Helping charities and community groups to grow, thrive and be heard

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Training Course Booking Form

Course Title: _____ Date of Course: ____ / ____ / 2010

Surname: _____ First Name: _____

Organisation: _____

Job Title: _____ volunteer? paid staff?
(please tick)

Contact Address: _____

Telephone Number: (w) _____ (m) _____

Email: _____

Special Requirements: _____

How did you hear about this training course? _____

Important:

- Direct all training enquires to Sally Bauer on 01727 852657 or email training@cvsstalbens.org.uk
- Please book well in advance, complete this form and send it electronically to training@cvsstalbens.org.uk to hold your place.
- Please note that course fees vary for each course and **must** be paid **prior** to the start of the course.
- We accept cheques made payable to St Albans CVS for bank transfer details please telephone St Albans CVS.
- Providing payment has been received confirmation, venue address and full details of the training will be sent to you 10 days before the course date.
- We reserve the right to cancel a course that has less than 5 delegates