

Hertfordshire County Council Locality Budget Scheme

About the Locality Budget Scheme

Are you a member of a local community group or charity which would benefit from a funding boost? If so, help could be close at hand in the shape of the Locality Budget scheme from Hertfordshire County Council.

Each of our 77 county council members has a £10,000 Locality Budget to spend on worthwhile projects in their community that promote social, economic or environmental wellbeing.

Requesting a Locality Budget grant

Requesting a grant is very straightforward.

You are encouraged to discuss your proposal with your local member before completing your application.

Once submitted, your application will be reviewed by your local member who will recommend whether the grant should be awarded. A formal decision will then be made by the council's chief legal officer and you will be notified as to whether or not your request has been successful in writing or by email.

Questions and answers

Who can receive a grant?

Grants can only be paid to an organisation - either a limited company, a registered charity, an organisation with a recognised legal status or an unincorporated association with its own bank account. Individuals can request a grant, but payments must be paid through an organisation. Please note that if an organisation does not have its own bank account the grant application will not be successful.

Is there a limit to the grant I can request?

There is no limit within the £10,000 for each member. A grant may be given to fully or partly support a request. Once the budget is spent, further funds will not be available until the following financial year.

My project would help people in the member's division but is not physically based there. Can I still request funding?

Yes, funding can be awarded to an activity outside the division if it can be demonstrated that people from within the division would benefit.

My project is already running – can I request funding?

Yes, if there are still activities which require funding, but not once a project is finished.

Can I make a request each year?

Yes, funding will be awarded on a one-off basis and will not continue into the following year.

I run a small business – can I ask for support?

Yes, but only if it can be demonstrated that the grant will promote the social economic, or environmental wellbeing of the community.

Can a campaign group request funds?

Yes, but grants made to campaigning groups must be compliant with the local government code of practice on publicity

Can a county council service, district or parish council make a request?

Yes, assuming that this does not go against a policy decision of the council

What records do we need to keep if we receive a grant?

You will need to obtain and retain (for a period of three years) evidence of expenditure for audit purposes. This includes invoices and receipts.

What evaluation will we need to undertake if we are successful?

You will be expected to produce a brief evaluation showing how the grant was used and how effectively it addressed the aims outlined in your request form. This can be supplemented with other material such as press reports.